

**TOWN OF NORTHFIELD  
BOARD OF SELECTMEN  
Minutes of August 11, 2008**

- I. **ROLL CALL:** Chair Roger LeClair, Selectmen Melvin Adams, Kenneth Johnson, Charles Morse (absent), and Gregory Sanders. Also present were Town Manager Nanci Allard, Clerk Samantha Baraw, Warren Hagy (Board of Listers), Zoning Administrator Michele Braun, Frank Drown, and Kathleen Lott (*Northfield News*).

Chair LeClair called the Board to order at 7:00 p.m.

II. **APPROVAL OF MINUTES**

- a. **July 28, 2008 (Regular Meeting).** Motion by Selectman Adams, seconded by Selectman Sanders, to approve the minutes. **Motion passed 4-0-0.**

III. **APPROVAL OF BILLS**

- a. **Warrant #04-09.** Motion by Selectman Johnson, seconded by Selectman Adams, to approve Warrant #04-09 in the amount of \$78,570.59. **Motion passed 4-0-0.**

IV. **PUBLIC PARTICIPATION:**

- a. **Frank Drown: Traffic Sign Request.** Mr. Drown would like to have a "Blind Drive" sign posted near his driveway. Mr. Drown also would like to see signs for "Slow, Children" posted nearby. The Board would like Manager Allard and Highway Superintendent William Lyon to look at this and return to the Board. Mr. Drown has said that they are doing repaving on his road, ditching, and redoing culverts. He would like to let the Board know that he has removed the trees and whatnot so that the Town can do what they need to make the road with the ditching as needed. He is willing to have the Highway Department do whatever is needed to make the road and ditching as it should.

V. **MANAGER'S REPORT**

- a. **Status Reports: Various Projects:**
1. **New Police Station.** The first weekly meeting is tomorrow (08/12/08) at 7:00 a.m. in the Municipal Manager's office.
  2. **Northfield Boy Scouts.** Last Saturday, the Boy Scouts worked at Memorial Park and they did a fabulous job.
  3. **Dispatching Service Costs.** The proposed costs have been refigured. The new figures are better for Northfield and are an overall savings.
  4. **Property Reassessment.** Representatives from VLCT are coming on Thursday and Friday (08/14/08-08/15/08) to do the reassessment of municipal property for insurance purposes.
  5. **New Ambulance Unit.** The vehicle is expected to arrive in October.

VI. **SELECTBOARD**

- a. **T.H. 3-9350 & BRO 1446(21) Project (Jerry Road Bridge) Amendment #2.** The original agreement is being amended to change (lower) the percentage that Northfield has to pay from 10% to 5%. Motion by Selectman Adams, seconded by Selectman Sanders, to approve the amendment. **Motion passed 4-0-0.**
- b. **Executive Summary: Northfield Falls Stormwater Study.** Motion by Selectman Johnson, seconded by Selectman Sanders, to approve the study and authorize the Manager to sign the contract. **Motion passed 4-0-0.**

- c. **Voting Delegate for VLCT Annual Business Meeting.** Historically, the voting delegate has been the Municipal Manager. Motion by Selectman Johnson, seconded by Selectman Sanders, to appoint Manager Allard as the voting delegate. **Motion passed 4-0-0.**
- d. **Parking Ban Request (Northfield Observances).** Motion by Selectman Sanders, seconded by Selectman Adams, to approve the request. **Motion passed 4-0-0.**
- e. **Highway Access Ordinance.** This Item is tabled to next meeting.
- f. **Budget Policy.** This is for discussion at a Joint Board Meeting (Town Selectmen and Village Trustees) in October. This is to try and provide a more accurate look at where the Accounting Department is spending time to change the billing appropriately.
- g. **Status Reports: Various Projects.** There was nothing additional.

VII. **PUBLIC PARTICIPATION:** Non-agenda items: None.

VIII. **EXECUTIVE SESSION:** Motion by Selectman Johnson, seconded by Selectman Sanders, to enter into executive session to discuss legal matters. **Motion passed 4-0-0.**

The Board went into executive session at 7:38 p.m.

Motion by Selectman Johnson, seconded by Selectman Adams, to come out of executive session. **Motion passed 4-0-0.**

The Board came out of executive session at 8:03 p.m.

Motion by Selectman Adams, seconded by Selectman Sanders, to authorize Zoning Administrator Michele Braun to continue enforcement on the property at 108 King Street as indicated in her letter of July 29, 2008. **Motion passed 4-0-0.**

IX. **ADJOURNMENT.** Motion by Selectman Sanders, seconded by Selectman Adams, to adjourn. **Motion passed 4-0-0.**

The Board adjourned at 8:05 p.m.

Respectfully submitted,

*Samantha H. Baraw*

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.